

Vestry Meeting Minutes
St. Peter's Episcopal Church
April 20, 2020
Greenville, South Carolina – Zoom call

Attendance

Present

Tom Priddy
Dexter Goodwin
Emelyn Shabel
Al Mina
Jim Parke
Malissa Hawkins
Kyle Conger

Kyle Davis
April Purvis
Bobbi Goodman
Rhys Kear
Bill Hartzell
Father Furman Buchanan

Absent

Beck Sullivan

Call to Order

The meeting was called to order at 6:20 p.m. by Father Furman Buchanan.

Approval of minutes

Bobbi moved to approve the minutes of the last two Vestry meetings of February and March of 2020 and Dexter seconded the motion. With no edits the minutes were unanimously approved.

Gospel Reflection

Father Furman presented a gospel time of reflection.

New Business

Guest Reports

No guests attended and no outside groups requested attendance or reports.

Feasibility Study Committee

Tom presented an update. The feasibility study committee received a response from the architects that is not a detailed analysis but provided a cost approximation between \$2.2 million to \$2.6 million. The committee will not meet again soon. There is nothing further to discuss at this time as the project is on hold until the committee and church determines when and how to move forward. The Vestry briefly discussed the project. The Vestry previously authorized \$10,000 for a rendering. The question was raised as to whether the committee should still conduct the study or postpone it.

Al moved to pause the rendering and Emelyn seconded the motion. A brief discussion was held and the motion passed unanimously.

Credit Card Processing

Father Furman presented a proposal to use a credit card processing tool with a 3 – 3.5% and the Vestry discussed the proposal.

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Tom moved that we move ahead with an online credit card processing system and Dexter seconded. The Vestry unanimously approved the motion.

CARES Act

Father Furman presented information on applying for the Payroll Protection Program (PPP) forgivable SBA loan. April moved to authorize church leadership to apply for and take actions necessary to secure the PPP loan and Kyle C. seconded the motion. The Vestry unanimously approved the motion.

Roofing and Pressure Washing

Kyle C. presented a report on the building's roofing needs. Kyle C. moved that the Vestry approve option A from the BMF Roofing quote to reroof the Devenger Road side of the office building for an estimated total of \$8,760. The motion was seconded by Emelyn. The Vestry unanimously approved the motion.

Kyle C. reported on pressure washing quotes that the facilities committee received with an estimate of \$2,600. This was presented to be discussed at the next meeting.

Old Business

Grant Funding

Father Furman asked whether the Vestry wants to revisit the money designated for the student outreach project. The consensus was to not change the designation.

Gift Designation

The church received a new gift of \$5,000 along with an additional \$5,000 from the Turnbull Trust coupled with additional gifts amounts to \$20,000 for the Vestry to designate. The Vestry discussed options including the Columbarium and the Columbarium project details.

Al made a motion to designate the \$20,000 to the reserve account Columbarium and Malissa seconded the motion. The Vestry unanimously approved the motion.

Stewardship Reports

Outreach Committee

Bobbi – several outreach activities has been cancelled or postponed. Feed thy neighbor provided meals and Laundry Love provided pre-loaded laundry cards for distribution.

Treasurer's Report

Bill provided a summary report of the financial to the Vestry to accompany the pre-distributed financial report. Bill stated that St. Peter's had an improved first quarter. Bill commented that overall the investments have been hit with the recent economic downturn. Total revenue for the month was \$69,732, \$17,007 over budget. Total expenses for the month were \$49,555, \$288 under budget.

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Jim moved and Kyle C. seconded a motion to approve the Treasurer's Report. The Vestry unanimously approved the motion.

Bill submitted a finance committee charter to the Vestry. Tom made a motion and was seconded by Al to accept the draft charter from the finance committee. The Vestry unanimously approved the charter.

Bill reported that the \$200,000 within the building fund is under the management of the endowment trustees but without any direction as to when the funds will be needed. The Vestry needs to provide some guidance to the endowment trustees on when the funds when will be called. The Vestry provided feedback of up to a year for a new roof and the balance will be needed in two to three years.

Pastoral Report

Father Furman reported that his sabbatical is unlikely to occur this year but will update the Vestry. Father Furman provided a pastoral care report on church members.

Adjourn

Father Furman adjourned the meeting with prayer at 8:20 p.m.